

**Langley Adams Library  
Board of Trustees  
Meeting Minutes 10/28/15**

**Attendance:** Elizabeth Burton, Barbara Gauvin, Charles Herman, Ann McAnn, Kathleen Prunier, Laurel Puchalski, Leonard Lee Thomas

- ❖ Call to order at 7:04 p.m.
- ❖ Two members of public present. Meeting was recorded.
- ❖ Welcome to new Trustees. Introductions of Board members.
- ❖ Vote taken to approve Minutes from 9/21 on a motion made by B. Gauvin, seconded by C. Herman and unanimously approved. Vote taken to approve Minutes from 10/19 on a motion made by K. Prunier, seconded by C. Herman and unanimously approved.
- ❖ Programming update (sent from Youth Services Librarian Darcy Lepore to Chair B. Burton)
  - the request for “Tales for the Earth” spring program has been lowered from \$425 to \$350. Discussion followed. Consensus was that it was still too expensive. Perhaps some ideas for programming was obtained at the NELA Conference.
  - “Legend of the Silver Pinecone” program: presenter has applied for a Mass Cultural Council grant to pay for program.
- ❖ Correspondence: Diana Cummings sent an email stating that she will not be returning as Adult Services Librarian.
- ❖ Search Committee for an Interim Director will meet on 11/4/15 at 3:00 p.m. at the Library.
- ❖ LAL Chair B. Burton and Vice Chair A. McAnn will meet on 10/30/15 at 9:00 a.m. with Selectman Ed Watson and Finance Director Denise Dembrowski to discuss postings of open staff positions (Assistants and Interim Director) and their pay. A motion to also post the Adult Services Librarian position was made by K. Prunier, seconded by C. Herman and unanimously approved.

TOWN OF GROVELAND  
2015 DEC 10 PM 1:20

TOWN CLERK  
RECEIVED/POSTED

- ❖ C. Herman made the motion, seconded by B. Gauvin and it was unanimously approved to hold a Board meeting on 11/2/15 at 7:00 p.m. to discuss meeting of 10/30/15.
- ❖ It was unanimously approved on a motion made by k. Prunier and seconded by C. Herman to move the 11/25/15 Board meeting to 11/17/15.
- ❖ Treasurers Report
  - ARIS report and MBLC Financial Report update was presented by Treasurer B. Gauvin. Despite the extension granted for the State Aid report to be filed, she was unable to report that the Library spent the appropriate amount on materials during FY2015 to qualify for any State Aid, due to the failure of the former Director to purchase adequate materials to meet the percentage mandated by the state. The Library typically receives \$6,000-\$8,000 per year in State Aid. This also means we likely will be decertified and not be eligible to participate in the MVLC program, which would mean there would be no inter-library exchange of books. There is a possibility that we may be able to remain a part of the consortium if so decided by the MVLC membership Board.
  - Accurate and detailed reports are being kept by B. Gauvin to track spending to assure our spending meets the requirements for State Aid. Staff has been encouraged to purchase materials.
  - Three warrants valued at \$721.27 were approved since last meeting.
- ❖ Grants / Five year plan
  - K. Prunier and A. McAnn filed the final report for the LSTA grant for the preservation of documents.
  - Senior Assistant Lauren Towler applied for a Mass Cultural Council Grant
- ❖ Discussion regarding using volunteers from Plus Company was held. A consensus was taken to have L. Puchalski relate that the assistance would be

welcome after the new year, giving staff time to create lists to best utilize their services.

❖ Other

- Museum of Fine Arts pass has been used fifteen times from 1/15 through 10/15. Will vote at next meeting about resubscribing.
- Jan Demsey, town resident and librarian for Hamilton Wenham Library reported from MVLC Library Director's membership meeting that Langley Adams Library's state of affairs was discussed. She explained that most libraries have policies not to lend to decertified libraries, although it would be up to the Board of Trustees of each library in the MVLC group on an individual basis on whether or not to lend. She stated that it would be in our best interest to hire an Interim Director as soon as possible, continue to track spending to assure our spending meets the requirements for State Aid, and for the Trustees to write a letter of intent to the membership asking for their support and consideration.

Next meeting: Monday, November 2, 7:00 p.m. at the Town Hall Back Meeting Room  
Meeting adjourned at 8:40 p.m. by motion made by K. Prunier, seconded by A.McAnn,  
unanimous vote on motion.

Respectfully submitted,

Laurel Puchalski, Secretary